

Pilot project planning template

A coherent project proposal requires the following:

Problem Statement

Problem statement	Solution
Description of the problem to be solved	Proposed Solution / Approach to solve this problem

Theory of Change

Description of how the problem will be solved, starting from the approach/solution and then providing details including: resources, activities, outputs, outcomes, impact and assumptions

Theory of Change flowchart	
Resources <i>Description of human & financial resources needed to implement the envisaged project</i>	Activities <i>Description of main/key implementation activities</i>

<p>Outputs <i>Description of the measurable outputs generated by the envisaged project activities</i></p>	<p>Outcomes <i>Description of the outcomes/changes that will manifest at the end of project</i></p>
<p>Expected impact <i>Description of the goal to be attained by the project</i></p>	
<p>Assumptions <i>Description of the underlying and implicit assumptions which may affect the project implementation/outputs or end results</i></p>	

